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**National Recreation Reservation Service
National Contract Management Office
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MEMORANDUM FOR: Judy Rice, USACE; Floyd Thompson, USDA Forest Service, NRRS COTR'S,

From: Carol Holtz, NRRS COR

Subject: NRRS Fall Workshop

Date: 28 September 2000

The NRRS will hold its first NRRS Interagency year-end workshop, "NRRS Fall Forum", in Albuquerque, New Mexico, October 31 to November 2, 2000.

Objectives for this workshop are:

- To review and discuss year 2000 NRRS operations
- To provide program status updates on NRRS remaining implementation
- To present an overview of NRRS 2000 statistics and accomplishments
- To address known issues and corrective actions
- To discuss future direction for the National Recreation Reservation Service

In addition, the workshop will provide sessions for open discussion on NRRS policies and operational procedures, training needs, and other agency and field related issues. Presentations will include the NRRS Business Center, web agent Internet reservations, Park Office 2000, and Park Suite application for Forest Service use.

Forest Service NRRS Regional Coordinators, Concessionaires, and COE District and Division Points of Contacts are encouraged to attend. As agency COTRs, please distribute this announcement to your agency representatives to encourage participation.

Specific information concerning lodging and a preliminary agenda will be provided by the end of the September. Agency and ReserveAmerica representatives will lead presentation and discussion sessions at the workshop. Preliminary information on the workshop is available by contacting Lynne R. Beeson, NRRS Marketing Team Leader at 800-533-3478, x1142.

I am excited about the "NRRS Fall Forum" and the opportunities this provides to further understanding of the reservation service and its accomplishments. I look forward to seeing you in Albuquerque, October 31.

Carol